



## REQUEST FOR QUOTATION

RFQ No. and Date : FAD2020-09-176 / 09.17.2020

PR No. and Date : FAD2020-09-256 / 09.03.2020

The DENR - Environmental Management Bureau XI (DENR-EMBXI) Bids and Awards Committee (BAC), through its Finance and Administrative Division (FAD), will undertake a Shopping for the "Supply and Delivery of Janitorial Supplies" in accordance with Section 52.1.b of the Implementing Rules and Regulation of the Republic Act No. 9184.

- Name of Project** : "Supply and Delivery of Janitorial Supplies"
- Approved Budget of the Contract** : One Hundred Eight Thousand Three Hundred Thirty Pesos (Php 108,330)
- Specifications** : See the attached Annex "A" for specifications
- Location** : DENR - Environmental Management Bureau XI, 3rd Avenue corner V. Guzman St. Brgy. 27-C, Sta. Ana, Davao City
- Delivery Term** : Fifteen-Thirty (15-30) days upon receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, PhilGEPS Registration Number, Bank Details, Omnibus Sworn Statement, and price quotation form (Annex "A") during submission of offer/quotation.

Award of contract shall be made to the lowest calculated responsive quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before **23<sup>rd</sup> of September** at the Procurement Unit, 3rd corner V. Guzman St., Brgy. 27-C, Sta. Ana, Davao City. Open submission may be submitted, manually or through email.

For inquiry, you may contact us at tel. no. (082) 234-0061 local 110 or email [abellamarlyn@yahoo.com](mailto:abellamarlyn@yahoo.com) / [judyannravanesh@yahoo.com](mailto:judyannravanesh@yahoo.com)

Very truly yours,

**MARLYN E. ABELLA**

Chief, Administrative Section/ BAC Secretariat Head

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Procurement Unit  
 DENR - Environmental Management Bureau XI  
 3rd Avenue corner V. Guzman St. Brgy. 27-C,  
 Sta. Ana, Davao City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

DESCRIPTION	SPECIFICATIONS	QTY/ UNIT	UNIT PRICE	TOTAL PRICE
<b>Supply and Delivery of Janitorial Supplies</b>	Air Freshener, aerosol type spray mist, (355ml-500ml)	36 Cans		
	Air Freshener, Home Indoor Wall Mounted Automatic Adjustable, Fragrance Aerosol Spray Dispenser	21 Pieces		
	Bleach, 1 gal., floral scent	20 Bottles		
	Brooms, soft	2 Pieces		
	Car Air Freshener, liquid, with 3 refills	60 Pieces		
	Clorin Powder, Calcium hypochlorite, 1kg/pck	5 Packs		
	Detergent Powder, 1,100 kg	20 Packs		
	Liquid Detergent, unscented, phosphate free, 1 gallon (in bulk/refill)	12 Bottles		
	Dishwashing Liquid, 30fl oz	15 Bottles		
	Dishwashing Paste, 400g Tub	15 Pieces		
	Disinfectant Concentrate, anti-bacterial, anti-viral, with active ingredient: O-benzyl-p-chlorophenol, 1 gallon/bottle	10 Bottles		
	Disinfectant Spray, anti-bacterial, anti-viral, with active ingredient: Alkyl dimethyl benzyl ammonium sacchrinate, 510g/bottle	36 Bottles		
	Multi-Purpose Cleaner, anti-molds and anti-mildew, application thru spray i.e, scrub free formula, 1 L / Bottle (in bulk/refill)	12 Bottles		
	Disinfectant Spray, aerosol (355ml-500ml)	20 Bottles		
Doormat, Cotton Type	7 Pieces			

	Garbage Bag, 10's Large	9 Packs		
	Garbage Bag, 10's Medium	9 Packs		
	Handsoap, anti-bacterial, unscented, phosphate free, 1gallon/bottle (in bulk/refill)	30 Bottles		
	Handsoap, Liquid, 500ml	30 Bottles		
	Mosquito repelant spray, 100ml, water base	10 Cans		
	Rags – micro fiber cloth (20cm x 20cm)	10 Pieces		
	Dishwashing Sponge, heavy duty	40 Pieces		
	Sponge, Soft Scrub	10 Pieces		
	Toilet Bowl Cleaner, 32oz, Assorted scent	12 Bottles		
	Antibacterial Hand Sanitizer, 250ml	20 Bottles		
	Toilet Brush, long stem	7 Pieces		
	360 spin magic mop floor cleaner with bucket set	2 Sets		
	Mop Dry, microfiber dust-cleaner mop	4 Sets		
*Inclusive of Delivery/Total (Inclusive of VAT)				

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

## TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification". Please do not just place check in the bidder's "Statement of Compliance".

ITEM	TECHNICAL SPECIFICATIONS	QTY/ UNIT	BIDDER'S OFFER	BIDDER'S STATEMENT OF COMPLIANCE
<b>Supply and Delivery of Janitorial Supplies</b>	Air Freshener, aerosol type spray mist, (355ml-500ml)	36 Cans		
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I hereby certify to comply with all the above Technical Specifications.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Representative

\_\_\_\_\_  
Date