



Republic of the Philippines  
*Department of Environment and Natural Resources*  
**ENVIRONMENTAL MANAGEMENT BUREAU XI**  
3rd Avenue corner V. Guzman St., Brgy. 27-C, Sta. Ana, Davao City  
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## REQUEST FOR QUOTATION

RFQ No. & Date : GSU2021-06-150 / 06.10.2021

PR No. & Date : GSU2021-06-255 / 06.10.2021

The DENR-Environmental Management Bureau (EMB-XI) Bids and Awards Committee through General Services Unit under the Finance and Administrative Division will undertake a Negotiated Procurement under Emergency Cases for the Project "Catering Services – Food for the office and vehicle disinfection" in accordance with Sec. 53.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Catering Services

Approved Budget of the

Contract : Seven Thousand Two Hundred Pesos (P7, 200.00)

Specifications : See the attached Annex "A"

Delivery Period :

The BAC may directly negotiate a Supplier, Contractor, and Consultant with technical, legal and financial capability to deliver the goods or execute the works and perform the services to address the emergency.

A Supplier, Contractor, or Consultant may submit immediately their proposals of the said project and attach Mayor's Permit /Business Permit as the legal requirement.

Award of contract shall be made to the supplier, contractor or consultant who is confirmed capable to address the emergency.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his duly authorized representative/s.

For inquiry, you may contact us with this Tel. No. (082) 234 0061 or +639053281340 / 09125378378, email add. [embxiprocurement@emb.gov.ph](mailto:embxiprocurement@emb.gov.ph)

Very truly yours,

  
**MARY CHRISTY A. SAJORGA**  
OIC, Chief Administrative Section

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Procurement Office  
 Environmental Management Bureau –XI  
 3<sup>rd</sup> Avenue corner V. Guzman St.  
 Sta Ana, Davao City

Sir/ Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation hereunder is our quotation/s for the item/s as follows:

| Description       | Specification                          | Qty | Unit Price | Total Price |
|-------------------|--|-----|------------|-------------|
| Catering Services | Packed<br>June 14, 2021 – heavy snacks | 20  |            |             |
|                   | June 24, 2021 – heavy snacks           | 20  |            |             |

Amount in words \_\_\_\_\_  
 \_\_\_\_\_

The above quoted price are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name / Signature of Representative

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Contact No.

## TECHNICAL SPECIFICATIONS

Bidders /suppliers must state “Comply” in the column “statement of compliance” against each of the individual parameters of each SPEC IFICATION. Please do not just place check in the bidder’s “Statement of Compliance “.

| Item | Technical Specifications  | Statement of Compliance |
|------|---|-------------------------|
| 1    | <p style="text-align: center;">Catering Services</p> <p>Packed<br/>June 14, 2021 – heavy snacks</p> <p>June 24, 2021 – heavy snacks</p> |                         |

I hereby certify to comply with all the above Technical Specifications.

\_\_\_\_\_  
Name of supplier/Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Representative

\_\_\_\_\_  
Date