



REQUEST FOR QUOTATION

RFQ No. and Date : PEMU-DDS2021-11-479 / 11-09-2021
PR No. and Date : PEMU-DDS2021-11-505 / 11-08-2021

The DENR - Environmental Management Bureau XI (DENR-EMBXI) Bids and Awards Committee (BAC), through its Provincial Environmental Monitoring Unit – Davao Del Sur under Office of the Regional Director (ORD) will undertake a Small Value Procurement for the "Supply and Delivery of Appliances and Furniture" in accordance with Section 53.9 of the Implementing Rules and Regulation of the Republic Act No. 9184.

Name of Project : "Supply and Delivery of Appliances and Furniture"

Approved Budget of the Contract : **Forty Two Thousand Pesos Only**
(Php. 42, 000.00)

Specifications : See the attached Annex "A" for specifications

Location : DENR - Environmental Management Bureau XI, 3rd Avenue corner V. Guzman St. Brgy. 27-C, Sta. Ana, Davao City

Delivery Term : Thirty (30) days upon receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, PhilGEPS Registration Number, Omnibus Sworn Statement, Bank Details and Price Quotation form (Annex "A") during submission of offer/quotation.

Contract shall be awarded to the lowest calculated responsive quotation submitted, and from which complied and/or have met the minimum description stated above, and with the other terms & conditions stated in the price quotation form.

The submission of quotation and eligibility documents will be on or before **15th** of **November** at the Procurement Unit, 3rd corner V. Guzman St., Brgy. 27-C, Sta. Ana, Davao City. Open submission may be submitted, manually or through email.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

For inquiry or for any other concerns, you may please contact us through Tel. No. (082) 234-0061, Mobile No. 09226522164, or via email embxiprocurement@emb.gov.ph / amabellecadorna@gmail.com

Very truly yours,

MARY CHRISTY A. SAJORGA
OIC, Administrative Section

PRICE QUOTATION FORM

Date: _____

The Procurement Unit
 DENR - Environmental Management Bureau XI
 3rd Avenue corner V. Guzman St. Brgy. 27-C,
 Sta. Ana, Davao City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

DESCRIPTION	SPECIFICATIONS	QTY/ UNIT	UNIT PRICE	TOTAL PRICE
STAND FAN	- 18-20 inches, Industrial Fan Aluminum/ Metal Blade, Plastic Adjustable Stand	1 pc		
PRINTER / DISPLAY STAND	- Dimension: 60 x 40 x 100 cm (LWH) - 3 – Layers, metal frame, particle board	1 pc		
STORAGE CABINET	- Dimension: 64 x 40.5 x 128.5cm (LWH) - Aluminum PVC/coated case, suitable for documents/files and kitchen storage	1 pc		
WATER DISPENSER	- Dimension: 64 x 40.5 x 128.5cm (LWH) - Hot / Warm / Cold - Bottom Loading	1 pc		
CUSTOMER / WAITING LOUNGE	- 3-4 seater, Alloy metal	1 pc		
*Inclusive of Delivery/Total (Inclusive of VAT)				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative_____
Name of Company_____
Contact No.

TECHNICAL SPECIFICATIONS

Bidders /suppliers must state “Comply” in the column “statement of compliance” against each of the individual parameters of each SPECIFICATION. Please do not just place check in the bidder’s “Statement of Compliance “.

Item	Technical Specifications	Bidder’s Offer	Statement of Compliance
STAND FAN	<ul style="list-style-type: none"> - 18-20 inches, Industrial Fan Aluminum/ Metal Blade, Plastic Adjustable Stand 		
PRINTER / DISPLAY STAND	<ul style="list-style-type: none"> - Dimension: 60 x 40 x 100 cm (LWH) - 3 – Layers, metal frame, particle board 		
STORAGE CABINET	<ul style="list-style-type: none"> - Dimension: 64 x 40.5 x 128.5cm (LWH) - Aluminum PVC/coated case, suitable for documents/files and kitchen storage 		
WATER DISPENSER	<ul style="list-style-type: none"> - Dimension: 64 x 40.5 x 128.5cm (LWH) - Hot / Warm / Cold - Bottom Loading 		
CUSTOMER / WAITING LOUNGE	<ul style="list-style-type: none"> - 3-4 seater, Alloy metal 		

I hereby certify to comply with all the above Technical Specifications.

Name of supplier/Bidder

Signature over Printed Name of Representative

Date