



REQUEST FOR QUOTATION

RFQ No. & Date : GSU2022-01-004 / 01/18/2022

PR No. Date : GSU2022-01-010 / 01/12/2022

The DENR-Environmental Management Bureau (EMB-XI) Bids and Awards Committee through Procurement Unit under the General Services Unit of FAD will undertake a Negotiated Procurement – Small Value Procurement for the Project “One (1) year service contract for the Preventive Maintenance check-up and procurement of motor vehicle accessories (All service vehicle of EMB-XI) for CY 2022”, in accordance with Sec. 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : “One (1) year service contract for the Preventive Maintenance check-up and procurement of motor vehicle accessories (All service vehicle of EMB-XI) for CY 2022”

Approved Budget of the Contract : Nine Hundred Fifty Thousand Pesos only (**P950,000.00**)

Specifications : See the attached Specifications

Contract period : Immediately upon Receipt of Notice to Proceed

Interested suppliers are required to submit their valid and updated **Mayor’s Permit, Latest Income/Business Tax Return, Omnibus Sworn Statement, PhilGEPS Registration Number, and Priced Quotation form “A”** during submission of offer/quotation.

Contract shall be made to the lowest calculated responsive quotation submitted, and from which complied and or have met the minimum description stated above, and with the other terms and conditions stated in the price quotation form.

The submission of quotation and eligibility documents will be on or before **5:00 PM of January 24, 2022** at the Procurement office, EMB XI, 3rd Avenue corner V. Guzman St. Sta Ana, Davao City.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his duly authorized representative/s.

For inquiry, or for any other concerns, you may please contact us through Tel. No. (082) 234-0061, Mobile No. 09254784475, or via email embxiprocurement@emb.gov.ph.

Very truly yours,


MARY CHRISTY A. SAJORGA
OIC, Chief Administrative Section

PRICE QUOTATION FORM

Date: January 18, 2022

The Procurement Office
 Environmental Management Bureau –XI
 3rd Avenue corner V. Guzman St.
 Sta. Ana, Davao City

Sir/ Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation hereunder is our quotation/s for the item/s as follows:

Description	Specification	Qty	Unit Price	Total Price
One (1) year service contract for the Preventive Maintenance check-up and procurement of motor vehicle accessories (All service vehicle of EMB-XI) for CY 2022		1 lot		
<p>Type of Vehicle: TOYOTA Hilux-Pick up - White (Plate number SHF 187) KIA Utility Vehicle, 4x4 – White (Plate number 1101-00000225192) ISUZU DMAX, 4 x 2 - White (Plate number DOE 176) 2018 new FORD RANGER double 2.2l 4x4 XLS MT - White (Plate number COX 216) ISUZU DMAX 4 X 2 LS MT-Galena Gray (Plate number DOV 218) TOYOTA INNOVA - EMED (Plate number P1G 047) TOYOTA INNOVA - CPD (Plate number P1H 377) TOYOTA INNOVA - FAD (Plate number P1H 462) NISSAN NAVARRA (Plate number F2H 058) NAVARRA NAVARRA (Plate number F2H 063)</p> <p>Conditions:</p> <ul style="list-style-type: none"> - Conduct of Minor and Major repair services (includes labor and parts) such as overall check-up, emergency check-up, change oil and other related vehicle repairs and installation of parts and accessories - Requires the attachment/submission of pre and post inspection/recommendation/job order description report before and after the check-up and repair. - All payment should be based after every billing statement and subject for process - 30 days payment terms after the conduct of repair and maintenance. 				

Amount in words _____

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

 Name / Signature of Representative

 Name of Company

 Contact No.

TECHNICAL SPECIFICATIONS

Bidders /suppliers must state "Comply" in the column "statement of compliance" against each of the individual parameters of each SPECIFICATION. Please do not just place check in the bidder's "Statement of Compliance ".

Item	Technical Specifications	Statement of Compliance (COMPLY or NOT COMPLY)
1	One (1) year service contract for the Preventive Maintenance check-up and procurement of motor vehicle accessories (All service vehicle of EMB-XI) for CY 2022	
2	Conditions: Conduct of Minor and Major repair services (includes labor and parts) such as overall check-up, emergency check-up, change oil and other related vehicle repairs and installation of parts and accessories	
3	Requires the attachment/submission of pre and post inspection/recommendation/job order description report before and after the check-up and repair.	
4	All payment should be based after every billing statement and subject for process - 30 days payment terms after the conduct of repair and maintenance.	

I hereby certify to comply with all the above Technical Specifications.

Name of supplier/Bidder

Signature over Printed Name of
Representative

Date