



REQUEST FOR QUOTATION

RFQ No. and Date : GSU2022-02-020 / 02.02.2022
PR No. and Date : GSU2022-01-028 / 01.26.2022

The DENR - Environmental Management Bureau XI (DENR-EMBXI) Bids and Awards Committee (BAC), through its General Services Unit (GSU) under the Finance and Administrative Division (FAD), will undertake a Shopping for the "Supply and Delivery of Janitorial Supplies" in accordance with Section 52.1.b of the Implementing Rules and Regulation of the Republic Act No. 9184.

Name of Project : "Supply and Delivery of Janitorial Supplies"
Approved Budget of the Contract : Seventy Nine Thousand Three Hundred Twenty Pesos Only (P79,320)
Specifications : See the attached Annex "A" for specifications
Location : DENR - Environmental Management Bureau XI, 3rd Avenue corner V. Guzman St. Brgy. 27-C, Sta. Ana, Davao City
Delivery Term : Fifteen-Thirty (15-30) days upon receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, PhilGEPS Registration Number, Omnibus Sworn Statement, Bank Details and Price Quotation form (Annex "A") during submission of offer/quotation.

Contract shall be awarded to the lowest calculated responsive quotation submitted, and from which complied and/or have met the minimum description stated above, and with the other terms & conditions stated in the price quotation form.

The submission of quotation and eligibility documents will be on or before **8th of February** at the Procurement Unit, 3rd corner V. Guzman St., Brgy. 27-C, Sta. Ana, Davao City. Open submission may be submitted, manually or through email.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

For inquiry or for any other concerns, you may please contact us through Tel. No. (082) 234-0061, Mobile No. 09159400286, or via email embxiprocurement@emb.gov.ph / ravaneshjudyann@gmail.com

Very truly yours,

ANTHONY CESAR C. TAUNAN
Chief, Administrative Section

PRICE QUOTATION FORM

Date: _____

The Procurement Unit
 DENR - Environmental Management Bureau XI
 3rd Avenue corner V. Guzman St. Brgy. 27-C,
 Sta. Ana, Davao City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

| DESCRIPTION | SPECIFICATIONS | QTY/ UNIT | UNIT PRICE | TOTAL PRICE |
|---|--|--------------|---------------|----------------|
| Supply and Delivery of Janitorial Supplies | Air Freshener, aerosol type spray mist (355ml-500ml) | 20 Bttls | | |
| | Air Freshener, can refill for Home Indoor Wall Mounted Automatic Adjustable, Fragrance Aerosol Spray Dispenser | 20 Bttls | | |
| | Bleach, 1 Gal, floral scent | 4 Btls | | |
| | Brooms, soft with dust pan | 2 Sets | | |
| | Detergent Powder, 1100 kg | 20 Pcks | | |
| | Dishwashing Liquid, 30fl oz | 15 Bttls | | |
| | Dishwashing Paste, 400g Tub | 15 Pcs | | |
| | Disinfectant Spray, aerosol (355ml-500ml) | 10 Bttls | | |
| | Furniture Cleaner, Scented Spray, Aerosol Type, 300ml | 10 Bttls | | |
| | Garbage Bag, 10's, extra large | 9 Pcks | | |
| | Garbage Bag, 10's, large | 9 Pcks | | |
| | Garbage Bag, 10's medium | 9 Pcks | | |
| | Handsoap, Liquid, 500ml | 15 Bttls | | |
| | Hand Sanitizer, scented, 250ml | 40 Bttls | | |
| | Mop Dry, microfiber dust-cleaner mop | 4 Sets | | |
| | Mosquito repelant spray, 100ml, water base | 6 Bttls | | |
| | Rags, micro-fiber cloth, 20cm x 20cm | 10 Pcs | | |
| | Sponge, Soft Scrub | 10 Pcs | | |
| | Toilet Bowl Cleaner, 32oz, assorted scent | 12 Bttls | | |
| | Battery, Type C, 1.5V | 40 Pcks | | |
| *Inclusive of Delivery/Total (Inclusive of VAT) | | | | |

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative_____
Name of Company_____
Contact No.

TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification". Please do not just place check in the bidder's "Statement of Compliance".

| ITEM | TECHNICAL SPECIFICATIONS | QTY/ UNIT | BIDDER'S OFFER | BIDDER'S STATEMENT OF COMPLIANCE |
|---|--|--------------|-------------------|---|
| Supply and Delivery of Janitorial Supplies | Air Freshener, aerosol type spray mist (355ml-500ml) | 20 Bttls | | |
| | Air Freshener, can refill for Home Indoor Wall Mounted Automatic Adjustable, Fragrance Aerosol Spray Dispenser | 20 Bttls | | |
| | Bleach, 1 Gal, floral scent | 4 Btls | | |
| | Brooms, soft with dust pan | 2 Sets | | |
| | Detergent Powder, 1100 kg | 20 Pcks | | |
| | Dishwashing Liquid, 30fl oz | 15 Bttls | | |
| | Dishwashing Paste, 400g Tub | 15 Pcs | | |
| | Disinfectant Spray, aerosol (355ml-500ml) | 10 Bttls | | |
| | Furniture Cleaner, Scented Spray, Aerosol Type, 300ml | 10 Bttls | | |
| | Garbage Bag, 10's, extra large | 9 Pcks | | |
| | Garbage Bag, 10's, large | 9 Pcks | | |
| | Garbage Bag, 10's medium | 9 Pcks | | |
| | Handsoap, Liquid, 500ml | 15 Bttls | | |
| | Hand Sanitizer, scented, 250ml | 40 Bttls | | |
| | Mop Dry, microfiber dust-cleaner mop | 4 Sets | | |
| | Mosquito repelant spray, 100ml, water base | 6 Bttls | | |
| | Rags, micro-fiber cloth, 20cm x 20cm | 10 Pcs | | |
| | Sponge, Soft Scrub | 10 Pcs | | |
| | Toilet Bowl Cleaner, 32oz, assorted scent | 12 Bttls | | |
| | Battery, Type C, 1.5V | 40 Pcks | | |

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date