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## REQUEST FOR QUOTATION

RFQ No. & Date : PISMUGAD2022-02-036 / 02.15.2022

PR No. & Date : PISMUGAD2022-02-053 / 02.14.2022

The DENR-Environmental Management Bureau (EMB-XI) Bids and Awards Committee through PISMU-GAD the office of the Regional Director will undertake a Small Value Procurement for the Project "Catering Services", in accordance with Sec. 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Catering Services re: Mental Health Awareness Seminar to EMB XI Employees, Kick-Off Activity for the National Woman's Month FY 2022

Approved Budget of the Contract : Thirty Five Thousand Pesos (P35, 000.00)

Specifications : See the attached

Delivery period : March 08, 2022

Interested suppliers are required to submit their valid and updated Mayor's Permit, Latest Income Tax Return, PhilGEPS Registration Number, and Price Quotation form "A" during submission of offer/quotation.

Contract shall be awarded to the lowest calculated responsive quotation submitted, and from which complied and/or have met the minimum description stated above, and with other terms & conditions stated in the price quotation form.

Due for the submission of quotation and eligibility documents will be on or before February 18, 2022 at the Procurement office, EMB XI, 3<sup>rd</sup> Avenue corner V. Guzman St. Sta Ana, Davao City.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his duly authorized representative/s.

For inquiry or for any other concerns, you may please contact us through Tel (082) 234-0061, Mobile No. 09053281340 or via email [embxi.franz@gmail.com](mailto:embxi.franz@gmail.com) / [embxiprocurement@emb.gov.ph](mailto:embxiprocurement@emb.gov.ph)

Very truly yours,

  
**ANTHONY CESAR C. TAUNAN**  
Chief, Admin. Section

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Procurement Office  
Environmental Management Bureau –XI  
3<sup>rd</sup> Avenue corner V. Guzman St.  
Sta Ana, Davao City

Sir/ Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation hereunder is our quotation/s for the item/s as follows:

Description	Specification	Qty	Unit Price	Total Price
Catering Services	<b>Packed</b> AM snacks, Lunch & PM snacks	50 pax		

Amount in words \_\_\_\_\_  
\_\_\_\_\_

The above quoted price are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name / Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

## TECHNICAL SPECIFICATIONS

Bidders /suppliers must state "Comply" in the column "statement of compliance" against each of the individual parameters of each SPECIFICATION. Please do not just place check in the bidder's "Statement of Compliance ".

Item	Technical Specifications	Statement of Compliance
1	<b>Packed</b> AM snacks, Lunch & PM snacks	

I hereby certify to comply with all the above Technical Specifications.

\_\_\_\_\_  
Name of supplier/Bidder

\_\_\_\_\_  
Signature over Printed Name of Representative

\_\_\_\_\_  
Date