



REQUEST FOR QUOTATION

RFQ No. & Date : EEIU2022-10-338 / 10.13.2022
PR No. & Date : EEIU2022-10-342 / 10.11.2022

The DENR-Environmental Management Bureau (EMB-XI) Bids and Awards Committee through EEIU under the Office of the Regional Director (ORD) will undertake a Small Value Procurement for the Project “Catering Services: Capacity Building (National Environmental Awareness Month)” in accordance with Sec. 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Catering Services –
“Capacity Building (National Environmental Awareness Month)”

Approved Budget of
the Contract : Ten Thousand Five Hundred Pesos Only (P10,500.00)

Specifications : See the attached
Delivery period : November 17-18, 2022

Interested suppliers are required to submit their valid and updated Mayor's Permit, PhilGEPS Registration Number, and Price Quotation form “A” during submission of offer/quotation.

Contract shall be awarded to the lowest calculated responsive quotation submitted, and from which complied and/or have met the minimum description stated above, and with other terms & conditions stated in the price quotation form.

Due for the submission of quotation and eligibility documents will be on or before **10/18/2022** at the Procurement office, EMB XI, 3rd Avenue corner V. Guzman St. Sta Ana, Davao City.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his duly authorized representative/s.

For inquiry or for any other concerns, you may please contact us through Tel (082) 234-0061, Mobile No. 09159400286 or via email ravanesjudyann@gmail.com / embxiprocurement@emb.gov.ph

Very truly yours,


ANTHONY CESAR C. TAUNAN
Chief, Administrative Section

PRICE QUOTATION FORM

Date: _____

The Procurement Office
Environmental Management Bureau –XI
3rd Avenue corner V. Guzman St.
Sta Ana, Davao City

Sir/ Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation hereunder is our quotation/s for the item/s as follows:

Description	Specification	Qty	Unit Price	Total Price
CATERING SERVICES – Capacity Building “National Environmental Awareness Month”	November 17-18, 2022 Lunch	15 Pax		

Amount in words _____

The above quoted price are inclusive of all costs and applicable taxes.

Very truly yours,

Name / Signature of Representative

Name of Company

Contact No.

TECHNICAL SPECIFICATIONS

Bidders /suppliers must state "Comply" in the column "statement of compliance" against each of the individual parameters of each SPEC IFICATION. Please do not just place check in the bidder's "Statement of Compliance ".

Item	Technical Specifications	Statement of Compliance
15 Pax	Capacity Building <i>"National Environmental Awareness Month"</i> November 17-18, 2022 Lunch	

I hereby certify to comply with all the above Technical Specifications.

Name of supplier/Bidder

Signature over Printed Name of
Representative

Date