



REQUEST FOR QUOTATION/PROPOSAL

Negotiated Procurement – Small Value Procurement

RFQ No. & Date : LAB2022-11-360 - November 24, 2022
PR No. Date : LAB2022-11-376 - November 23, 2022

The DENR-Environmental Management Bureau (EMB-XI) Bids and Awards Committee through Procurement Unit will undertake a *Negotiated Procurement – Small Value Procurement* for the Project *Professional Service for Analytical Testing Services for Fecal Coliform* of the *Laboratory Unit*, in accordance with *Section 53.9* of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Professional Service for Analytical Testing Services for Fecal Coliform
Approved Budget of the Contract : Four Hundred Five Thousand Two Hundred Forty Pesos Only (P405,240.00)
Specifications : Please see the attached specifications
Location : DENR – Environmental Management Bureau – XI, 3rd Avenue, Corner V. Guzman St., Brgy. 27-C, Sta. Ana, Davao City
Delivery Term : Upon receipt of Notice to Proceed - Immediately after delivery of every samples

Interested suppliers are required to submit their valid and updated documents during the submission of offer/quotation/proposal enclosed in an envelope properly sealed with signature. Non-compliance would be ground for disqualification of the submitted quotation/proposal. The following are the requirements:

1. **Mayor's Permit/Business Permit;**
2. **PhilGEPS Registration Number;**
3. **Omnibus Sworn Statement;**
4. **Bank Details;**
5. **Priced Quotation form "A", and other Requirements of Technical Specification Form**

The contract shall be made to the lowest calculated responsive quotation submitted, and from which complied and or has met the minimum description stated above, and with the other terms and conditions stated in the price quotation form.

The submission of quotation and eligibility documents will be on or before *5:00PM of November 30, 2022* at the Procurement Unit, EMB XI, 3rd Avenue corner V. Guzman St. Sta Ana, Davao City.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his duly authorized representative/s.

For inquiries, or for any other concerns, you may please contact us through Tel. No. (082) 234-0061 or via email embxiprocurement@emb.gov.ph.

Very truly yours,

ANTHONY CESAR C. TAUNAN
Chief Administrative Section/BAC Secretariat Head

PRICE QUOTATION FORM

Date: November 24, 2022

The Procurement Unit
 Environmental Management Bureau –XI
 3rd Avenue corner V. Guzman St.
 Sta. Ana, Davao City

Sir/ Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation hereunder is our quotation/s for the item/s as follows:

Item Description	Particulars/ Technical Specifications	Bidder's Offer	Qty/ unit	Unit Price	Total Price
Professional Service for Analytical Testing Services for Fecal Coliform			307 samples		

Bidders /suppliers must state "Comply" in the column "statement of compliance" against each of the individual parameters of each SPECIFICATION. Please do not just place a check in the bidder's "Statement of Compliance ".

Item	Technical Specifications	Statement of Compliance (COMPLY or NOT COMPLY)
1	Requirements: DENR recognized environmental laboratory within Region XI	
2	With valid Certificate of Recognition that include Fecal Coliform in the scope of recognition	
3	Must provide sterilized bottle prescribed coliform sampling	
4	Schedule of submission of samples to be agreed	

Amount in words:

The above quoted price is inclusive of all costs and applicable taxes.
 I hereby certify to comply with all the above Technical Specifications.

Very truly yours,

 Signature over Printed Name of Representative

 Contact Number

 Company Name

 Date

 Company Address