



REQUEST FOR QUOTATION/PROPOSAL
(Small Value Procurement)

RFQ No. & Date : AQMF2022-11-358 / 11-23-2022
PR No. Date : AQMF2022-11-371 / 11-22-2022

The DENR-Environmental Management Bureau (EMB-XI) Bids and Awards Committee through Procurement Unit will undertake a Small Value Procurement for the Project Supply and Delivery of Field Jackets of the Ambient Monitoring and Technical Services Section, in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **Supply and Delivery of Field Jackets**
Approved Budget of the Contract : Twenty Seven Thousand Pesos Only (P 27,000.00)

Specifications : See the attached Price Quotation Form for specifications

Location : DENR - Environmental Management Bureau XI, 3rd Avenue corner V. Guzman St. Brgy. 27-C, Sta. Ana, Davao City

Delivery Term : 60 days upon receipt of Purchase Order

Interested suppliers are required to submit their valid and updated documents during the submission of offer/quotation/proposal enclosed in an envelope properly sealed with signature. Non-compliance would be ground for disqualification of the submitted quotation/proposal. The following are the requirements:

1. **Mayor's Permit/Business Permit;**
2. **Income/Business Tax Return;**
3. **PhilGEPS Registration Number;**
4. **Bank Details;**
5. **Priced Quotation form "A", and other Requirements of Technical Specification Form**
- 6.

The contract shall be made to the lowest calculated responsive quotation submitted, and from which complied and or has met the minimum description stated above, and with the other terms and conditions stated in the price quotation form.

The submission of quotation and eligibility documents will be on or before **5 PM on November 28, 2022** at the Procurement Unit, EMB XI, 3rd Avenue corner V. Guzman St. Sta Ana, Davao City.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his duly authorized representative/s.

For inquiries, or for any other concerns, you may please contact us through Tel. No. (082) 234-0061 / 0922-652-2164 or via email embxiprocurement@emb.gov.ph / amabellecadorna@gmail.com

Very truly yours,


ANTHONY CESAR C. TAUNAN
Chief Administrative Section/BAC Secretariat
Head

PRICE QUOTATION FORM

Date: _____

The Procurement Unit
 Environmental Management Bureau –XI
 3rd Avenue corner V. Guzman St.
 Sta. Ana, Davao City

Sir/ Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation hereunder is our quotation/s for the item/s as follows:

Item Description	Particulars/ Technical Specifications	Bidders Offer	Qty/ unit	Unit Price	Total Price
1.) Field Jackets	<ul style="list-style-type: none"> - Two front chest pocks with velco closure - One pen pocket at left sleeve - Two slack-style front pockets - Class 2 silver reflective tape on shoulders and sleeve. - Reflectorize label “Air Quality Monitoring” and “EMB XI” - Cloth type ideal for outdoor like Rescue uniform of disaster (eg Khaki, Japan Twill) - Sizing is based on End User Actual Size (with 1 day onsite sizing at EMB XI office) 		10		

Bidders /suppliers must state “Comply” in the column “statement of compliance” against each of the individual parameters of each SPECIFICATION. Please do not just place a check in the bidder’s “Statement of Compliance “.

Item	Technical Specifications	Statement of Compliance (COMPLY or NOT COMPLY)
1.)	<ul style="list-style-type: none"> - Two front chest pocks with velco closure - One pen pocket at left sleeve - Two slack-style front pockets - Class 2 silver reflective tape on shoulders and sleeve. - Reflectorize label “Air Quality Monitoring” and “EMB XI” - Cloth type ideal for outdoor like Rescue uniform of disaster (eg Khaki, Japan Twill) - Sizing is based on End User Actual Size (with 1 day onsite sizing at EMB XI office) 	

Amount in words:

The above quoted price is inclusive of all costs and applicable taxes.

I hereby certify to comply with all the above Technical Specifications.

Very truly yours,

Signature over Printed Name of Representative

Contact Number

Company Name

Date

Company Address